

Ireland Invoicing Options

Applicable to the following Oracle Entities:

Oracle EMEA Limited	Oracle Cerner Ireland Limited
Oracle CAPAC Services UC	Oracle Sovereign Cloud Ireland Limited

Oracle Preferred Invoicing Methods

Oracle Business Network

To send invoices electronically, sign in to [Oracle's Business Network](#). Benefits include:

- Free
- Tax compliant
- Suitable for suppliers with a high volume of invoices

Note! If you don't have login credentials, contact your company's Oracle Self Service Administrator for further assistance. If you are unsure of who your Self Service Administrator is [contact us](#).

Oracle Supplier Portal Cloud

Create invoices by signing in to [Oracle's Supplier Portal Cloud](#). Benefits include:

- Tax compliant
- Free to use with no development costs
- Ideal for suppliers without email capability and with low invoice volume

Note! If you don't have login credentials, contact your company's Oracle Self Service Administrator for further assistance. If you are unsure of who your Self Service Administrator is [contact us](#).

Tungsten Network

To have electric messages sent to Oracle via an Integrated Solution or to create invoices via a Web Form, visit the [Tungsten Network](#).

Integrated Solutions

- Suitable for suppliers who can send electronic messages and have a high volume of invoices
- Nominal fee per invoice + annual fee to connect to network
- Tax Compliant in available countries
- Tungsten Network connection can be used for more customer than Oracle
- Multiple data formats supported (XML, EDI, comma delimited)

Web Form

- Suitable for suppliers who can't send electronic messages and have a low volume of invoices
- Nominal fee per invoice (free if less than 52 invoices per annum) + no development costs involved
- Tax Compliant in available countries
- Tungsten Network connection can be used for more customer than Oracle

PDF

Email invoices as a PDF to supplier-invoicing_ie@oracle.com.

Create invoices by following the below instructions:

1. Include the respective details on the invoice bill per the Oracle Purchase Order standard.
2. Ensure the invoice includes the Oracle Purchase Order Number.
3. Use system-generated PDF invoice format / text-based PDF files to increase invoice scanning accuracy.
 - a. Invoice layout should be easily readable and include all relevant fields
 - b. Scanned invoice images should have a minimum Dots per Inc (DPI) of 300x300
4. Send one email with one attachment per invoice.

Note! Multiple attachments accompanying the PDF invoice, such as supporting documents, are not currently supported. Any invoice requiring support documents should be sent to the **bill to address** of the legal entity.

Hard Copies

Mail invoices to the billing location based on the Oracle entity below:

Oracle Legal Entity Name	Bill to Address
Oracle EMEA Limited	Oracle EMEA Limited East Point Business Park Block C Fairview, Dublin 3 Ireland
Oracle Cerner Ireland Limited	Oracle Cerner Ireland Limited Newenham House, Level 4 Malahide Rd Northern Cross Dublin 17 D17 AY61 Ireland
Oracle CAPAC Services UC	Oracle Financial Services Software B.V. - Ireland Branch c/o Oracle EMEA Limited East Point Business Park Block C Clontarf, Dublin 3 Ireland
Oracle Sovereign Cloud Ireland Limited	Oracle Sovereign Cloud Ireland Limited

	Block C, Eastpoint Business Park Fairview, Dublin 3, D03 E8N6, Ireland
--	---

Questions?

Please contact p2p-helpdesk_ww@oracle.com if you want to know more about how to invoice Oracle.